



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

WORKSHOP 5:30 P.M.

The Town Council will meet with the Town Manager, Commissioner of Public Works and the BETA Group to present findings of the Road Inventory and Management Plan.

August 24, 2015

Council Chambers

Kittery Town Council
Regular Meeting
7:00 p.m.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes – 8/10/15 Regular Meetings
8. Interviews for the Board of Appeals and Planning
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials

(080215-1) The Kittery Town Council moves to authorize an alternative procurement method in accordance with Title 3 Section 3.2.7 of the Kittery Town Code to award a contract to Dayton Sand and Gravel for road paving.

10. PUBLIC HEARINGS

a. (080215-2) The Kittery Town Council moves to hold a public hearing and hereby ordains an ordinance to authorize Town Council to issue bonds not to exceed \$275,000 to help the Kittery Land Trust to finance the Brave Boat Harbor Headwaters Preserve. Subject to approval at a town referendum Election to be held on November 3, 2015.

b. (080215-3) The Kittery Town Council moves to hold a public hearing in accordance with Section 6.09 (4) of the Kittery Town Charter and hereby ordains to transfer appropriations between accounts and carry forward requests.

	A	B	C	D	E	F	G	H	I	J
1				GENERAL FUND BUDGET TRANSFERS						
2		TRANSFER FROM:	ACCT #	DESCRIPTION	AMOUNT	TRANSFER TO:	ACCT #	DESCRIPTION		AMOUNT
3										
4				GENERAL FUND						
5										
6	#1	COUNTY TAX	101150-68500	TRANSFERS OUT	\$ 6,700	POLICE	101310-68500	TRANSFERS IN		\$ 6,700
7										
8	#2	CODE	101710-68500	TRANSFERS OUT	\$ 21,000	FIRE	101320-68500	TRANSFERS IN		\$ 21,000
9										
10	#3	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 20,000	GENERAL ASSISTANCE	101520-65480	TRANSFERS IN		\$ 20,000
11										
12	#4	RESOURCE RECOVERY	101930-68500	TRANSFERS OUT	\$ 35,100	HWY	101410-68500	TRANSFERS IN		\$ 35,100
13										
14	#5	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 25,100	STREET LIGHTS	101330-68500	TRANSFERS IN		\$ 25,100
15										
16	#6	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 5,700	PORT AUTHORITY	101840-68500	TRANSFERS IN		\$ 5,700
17										
18	#7	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 7,100	PLANNING	101721-68500	TRANSFERS IN		\$ 7,100
19										
20	#8	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 18,600	MISC EXPENSES	101740-68500	TRANSFERS IN		\$ 18,600
21										
22	#9	OTHER INSURANCES	103000-68500	TRANSFERS OUT	\$ 700	HYDRANT RENTALS	101340-65300	TRANSFERS IN		\$ 700
23										
24				TOTAL GENERAL FUND TRANSFERS FROM	\$ 140,000			TOTAL GENERAL FUNDS TRANSFERS TO:		\$ 140,000
25										
26				OTHER FUNDS TRANSFERS to close out accounts						
27		TRANSFER FROM:	ACCT #	DESCRIPTION	AMOUNT	TRANSFER TO:	ACCT #	DESCRIPTION		AMOUNT
28										
29	#10	CROCKETT NECK ROAD DRAINAGE PROJECT	4046-68500	TRANSFERS OUT	\$ 3,562.61	PEPPERRELL ROAD DRAINAGE TRANSFERS IN	4045-43580	TRANSFERS IN		\$ 3,562.61
30										
31				INTER - FUNDS TRANSFERS to fund overspent accounts						
32						COMPENSATED ABS	2022-43580	TRANSFERS IN		\$ 45,715
33	#11	RESOURCE RECOVERY	101930-68500	TRANSFERS OUT	\$ 45,721	FUEL & MORE	2016-43580	TRANSFERS IN		\$ 6
34				TOTAL	\$ 45,721			TOTAL		\$ 45,721
35										
36				OTHER FUNDS TRANSFERS to close out accounts						
37	#12	RESOURCE RECOVERY	101930-68500	TRANSFERS OUT	\$ 243.97					
38		STEPHEN KING GRANT	2035-68500	TRANSERS OUT	\$ 690.00					
39		HARBOR PIER	2050-68500	TRANSERS OUT	\$ 1,928.04					
40		LEGAL ADS	2062-68500	TRANSERS OUT	\$ 296.88					
41		SPECIAL EVENTS	2070-68500	TRANSERS OUT	\$ 751.18					
42				TOTAL	\$ 3,910.07	SPRUCE CREEK PH 2	2049-43580	TRANSFERS IN		\$ 3,910.07

	A	B	C	D	E	F
1	CARRY FORWARD	ACCT #	DESCRIPTION	AMOUNT		EXPLANATION
2						
3	ADMINISTRATION	101110-64031	SALARY & POSITION ADJUSTMENT	\$ 29,989		FY 2015 UNSETTLED UNION CONTRACTS
4						
5	ADMINISTRATION	101110-65480	OTHER PROFESSIONAL SERVICES	\$ 20,000		FEMA FLOOD MAPS
6						
7	ELECTIONS	101130-64020	PART TIME SALARIES	\$ 486		
8		101130-64060	FICA	\$ 146		
9		101130-64070	WORKERS COMPENSATION	\$ 10		
10		101130-65010	POSTAGE	\$ 21		
11		101130-65060	PRINTING	\$ 743		
12		101130-65480	OTHER PROFESSIONAL SERV	\$ 243		
13		101130-66010	OFFICE SUPPLIES	\$ 81		
14			TOTAL	\$ 1,730		

11. DISCUSSION

- Discussion by members of the public (three minutes per person)
- Response to public comment directed to a particular Councilor
- Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (080215-4) The Kittery Town Council moves to approve the disbursement warrants.

c. (080215-5) The Kittery Town Council moves to approve a renewal application from Delta Amusement Inc., 182 State Road, Kittery, for a Malt, Spirituous and Vinous Liquor License for the Navy Yard Bar & Billiard, 182 State Road.

d. (080215-6) The Kittery Town Council moves to approve a renewal application from The Cajun Lobster LLC, 90 Pepperrell Road, Kittery Point, for a Malt, Spirituous and Vinous Liquor License for The Cajun Lobster, 90 Pepperrell Road.

e. (080215-7) The Kittery Town Council moves to appoint Maryann Place as Acting Town Manager from September 1st through the 3rd during the Town Managers attendance at the Brownfield Conference.

f. (080215-8) The Kittery Town Council moves to schedule a public hearing on an amendment to Section 2.14 and 6.06 of the Kittery Town Charter for the November 3, 2015 Election.

g. (080215-9) The Kittery Town Council moves to schedule a public hearing in accordance with Section 6.11 (2) of the Kittery Town Charter, on a multi-year license between the York Water District and the Town of Kittery, for communications equipment to be located on a tower at Mt. Agamenticus.

h. (080215-10) The Kittery Town Council moves to allocate \$75,000 from the Open Space Reserve Fund to the Kittery Land Trust which shall be matched by at least \$1,200,000 in Federal and State funds and other contributions, for the purpose of partially funding the creation of the Brave Boat Headwaters Preserve.

14. COUNCILOR ISSUES OR COMMENT

15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

16. EXECUTIVE SESSION

17. ADJOURNMENT

Posted: August 6, 2015